

# Early Childhood Transition Worksheet

## KEY INFRASTRUCTURE COMPONENTS

<p>STEPS IN TRANSITION TIMELINE</p>	<p><b>Interagency Structures, Relationships and Agreements</b> <i>(coordinated, effective, common vision, joint planning, communication)</i></p>	<p><b>Policy Alignment and Congruence</b> <i>(appropriate, clear, delineated, coordinated, complimentary)</i></p>	<p><b>Personnel Development and Training Resources</b> <i>(collaborative, accessible, effective formats, family perspective, relevant)</i></p>	<p><b>Data Systems and Processes</b> <i>(understandable, complete, compatible, useful, valid, reliable)</i></p>	<p><b>Monitoring and Evaluation Strategies</b> <i>(sound, effective, useful, stakeholder involvement)</i></p>	<p><b>Content and Scope of Services</b> <i>(available, accessible, quality, individualized; directories for referrals)</i></p>
<p><b>IFSP with steps &amp; services</b> <i>(e.g., Initial discussions, content of IFSP/transition plan)</i></p>						
<p><b>Notification to LEA</b> <i>(e.g., timeframe, content, data protocols, use by DOE)</i></p>						
<p><b>Transition Conference</b> <i>(e.g., invitation, attendance, timing, agenda)</i></p>						
<p><b>Referral to LEA</b> <i>(e.g., consent, definition, timing)</i></p>						
<p><b>Initial Evaluation</b> <i>(e.g., consent, tools, who)</i></p>						
<p><b>Eligibility Determination</b> <i>(e.g., criteria, who, when, reporting)</i></p>						
<p><b>IEP Development</b> <i>(e.g., invitation, attendance, timing, agenda, IEP outcomes)</i></p>						
<p><b>Timely IEP Services</b> <i>(e.g., consent for services, timeframe, inclusive settings)</i></p>						
<p><b>Evaluation of Transition</b> <i>(e.g., family satisfaction with implementation of plan; child preparation and adjustment)</i></p>						

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