

Newark Public Schools

_____ School

INFORMATION SHEET FOR PARENTS WISHING TO APPEAL

1. If, after meeting with the principal, you feel that the suspension of your child is not justified, you may appeal the principal's decision to the assistant superintendent, who will review the principal's decision and issue a determination upon an examination of the appropriate documentation and conference with any appropriate personnel as needed. The disciplinary action against the pupil will not be "stayed" during the appeal process, but a student's record will be expunged if the principal's decision is overturned as set forth below.
2. If, after meeting with the assistant superintendent, you feel that the suspension of your child is not justified, you may appeal to the superintendent or designee, who will review the determination of the assistant superintendent in the matter set forth above.
3. After a decision on an appeal is reached, you will be informed in writing of the decision and the reasons therefor.
4. If the superintendent finds that the action of the student did not justify his/her suspension from classes, the student shall be exonerated and any record of disciplinary proceeding shall be expunged from the record.